

## Privacy Policy

This policy describes how we at Ariadne Engineering AB, hereinafter referred to as Ariadne or we, collect, use and protect your personal data.

### Personal data collected

We collect information that helps us provide a service to you, it includes:

- When filling in your e-mail address or telephone number on the website.
- When you register as a contact in connection with a potential purchase of our solutions
- When you register yourself or other participants for our courses, seminars or any other activity related to our solutions and services.
- If you contact us by e-mail, telephone, our website and social media.

### The use of collected information

We need to know a little about you in order to provide you with information and marketing mailings, payment information, to be able to contact you and so that we can keep statistics in line with this overall policy. We will not collect more information than we need to provide our services to you.

### Disclosure of your personal data

Your personal information may be handled by our staff in Sweden, our parent company MC Value Engineering AB and when purchasing services / products, contact information is provided to the respective supplier. We have routines in place to ensure that your personal data is handled safely and securely in accordance with current legislation.

### Storage of your personal data

Your information is stored in data centers within Sweden.

By submitting information to Ariadne, you give your permission for us to register and store information about which product or service has been purchased and process the specified company and personal data for specified purposes. As a legal basis for treatment, Ariadne will refer to the fulfillment of an agreement, legal obligation, legitimate interest or consent. If we use legitimate interest as a basis, it will only be done for the purposes stated above.

We have accounting requirements which means that we need to keep some of your information for up to 7 years from the transaction date in accordance with current legislation thereafter, so it will be deleted if possible. Other information that we use for information sending or marketing will be retained until the time you choose to unsubscribe from it. Please note that you can revoke your consent at any time by contacting us.

### Links to other sites

Our website contains links to third party websites, websites, or materials published by third parties. These are links for informational purposes only. As Ariadne Engineering AB has no control over the content of these websites or its materials, we are therefore not responsible for its content. Ariadne Engineering AB is also not responsible for damages or losses that could occur when using these links.

### Your rights

#### Right to information

You can request a copy of the personal information we have about you.

**Right to rectification**

We want to ensure that your information is up to date and correct. You can request that your information be corrected or deleted if you believe it is incorrect.

**Right to delete**

You can request that we delete your personal data. We may not delete information that the law requires us to retain.

**Data portability**

You can ask us to move your personal information from our IT environment to someone else, either another company or to you. This does not apply to information that the law requires us to retain.

**Withdraw consent**

You can withdraw your consent to receive marketing / mailings at any time. Either by unsubscribing from the message or contacting us by email.

**Complaint**

If you are dissatisfied with our processing of your personal data, you are welcome to contact us so that we can do our best to accommodate your views. Your privacy is very important to us and we always strive to process your personal data in the best and safest possible way. If you believe that we are deficient in our ambitions, you always have an opportunity to submit any complaints regarding our processing of your personal data to the Swedish Integritetskyddsmyndigheten, <https://www.imy.se/>

**Updates to this policy**

We may update this policy and will then publish them on our website. This policy was last updated on May 24, 2018.

**Personal data manager**

The legal person responsible for the processing of your personal data is:

Ariadne Engineering AB

Organization number: 556516-6278

Contact information

If you have any questions regarding this policy or how we use your information, or your rights, you can contact us at the following address:

Ariadne Engineering AB

Flottiljgatan 61

721 31 Västerås

021-80 09 06

E-mail: [info@ariadne-eng.se](mailto:info@ariadne-eng.se)